

1.14 Meeting Agenda

The Superintendent is responsible for preparing Board meeting agendas with consultation from the Board President. Understanding that school board meetings are business meetings held in public for the purpose of conducting school business, items may, at the Board President and/or Superintendent's discretion, be placed on the agenda upon request by any Board member or member of the community. Requests must be submitted in writing at least 7 business days prior to the meeting for which the agenda is being prepared. The written request must be sufficiently descriptive for an effective evaluation of the merits of the request to be made.

The Superintendent shall be responsible to see that the agenda and accompanying materials be available to Board members at least 7 calendar days prior to the regular meeting.

Date Adopted: 9-24-02

Last Revised: 8-26-10