

Administrative Guidelines Regarding Collaborative Hours

This calendar reflects 188 of the 190 contracted days for teachers, including eight days for teacher professional development. In order to provide more flexible, job related learning opportunities, an equivalent of the other two contract days (12 clock hours) will be earned by participation in professional development completed outside of the normal work day. These activities will be designed by faculty and administration at each school.

This concept in calendar design was created to allow teachers to work collaboratively to review student data and to acquire new skills that relate directly to student learning.

Building principals are required to lead in the design and approval of the professional development activities prior to implementation. In addition, the professional development must meet district guidelines with principals coordinating these collaborative experiences through the district professional development office.

These collaborative twelve hours must be completed between the first day after the prior school year ends and the first Friday of April each year.