

Computer and Network Faculty/Staff Agreement

As an employee of the Fayetteville School District I agree to follow the Computer/Network Use Policy, Rules and Procedures. I understand that I will be given network and Internet privileges that students may or may not have. I agree to monitor students while they are using the computers and network. I will not allow student(s) access to the network through my own login and password.

I agree to maintain security on my computer, network, and account by not giving out my password or any other password deemed for "faculty/staff only". I understand that I should not write down my password, but rather make my password something I can remember. I also understand that my local drives could be replaced at any point in time, and that I should save all data to my network directory or shared directories.

I understand that e-mail is subject to FOI requests.

I have read, understand, and agree to follow all guidelines outlined in the Fayetteville School District Computer/Network Use Policy, Rules and Procedures as well as promote this agreement with the students. I agree to use the network in accordance with the policy and procedures and model to my students proper network etiquette. I also agree to report any misuse of electronic information to the proper authority.

I understand that if I do not follow the policy and rules, my computer and/or network privileges could be revoked and I could be subject to disciplinary measures.

Faculty/Staff Name

Primary Location (School/Room/Office)

Signature:

Date:

***Keep a copy of this agreement for your records!!**
Send the original to the district Human Resources Department.