



# FPS

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## **Fayetteville Public Schools Curriculum Coordinating Council**

### **MISSION OF THE CURRICULUM COORDINATING Council**

*The mission of the Curriculum Coordinating Council is to coordinate and communicate curriculum efforts and programs district-wide. The Team provides leadership and support to create the optimum learning environment so that students can reach their full potential to function effectively in an ever-changing environment.*

The Curriculum Coordinating Council (CCC) is a decision-making body that reviews and recommends curriculum, instructional programs, and assessments of the district. The CCC oversees the curriculum management plan and helps the district maintain a clear student-centered focus by providing a high quality education by promoting the intellectual, social, and ethical development of each student. The CCC provides recommendations and advice directly to the superintendent, and ultimately to the school board in matters of curriculum, instruction, and assessment.



## **Responsibilities of the Curriculum Coordinating Council**

- Provide leadership for implementation of the curriculum management plan; coordination and quality control of curriculum, assessment, and instructional improvement efforts and the alignment of district content standards with the designated standards.
- Develop broad-based ownership and support for curriculum study and development.
- Approve all first level curricular revisions and curricular decisions: textbook and instructional resources, course additions, course revisions and deletions, program additions, program revisions, etc. (beginning 2011 – 2012 school year).
- Review curriculum standards, benchmarks, and grade level expectations in content areas to assure vertical and horizontal alignment and recommend revisions that will maintain the integrity of the curriculum within the content area.
- Oversee the development of common district assessments in content areas.
- Assist with the planning and delivery of professional development, including participation in teacher leader training (use of data, rigor and relevance, facilitation skills, research based instructional practices, problem solving models).
- Lead and involve staff with the review of current literature, research, and instructional practices in the content area and sharing of information.
- Attend curriculum task force meetings twice per year to 1) present information, 2) gather data, 3) conduct needs assessments, and 4) share and collect feedback on issues, concerns and/or trends in the district.
- Model the use of student centered learning practices and decisions that help prepare students for their future as well as technology based communication and collaboration methods for the district.
- Provide written recommendations of changes in curriculum, instruction, and assessment to the superintendent and attend designated board meetings to present the recommendations to the school board for approval.

## **Membership**

- Membership shall consist of representatives from the following groups: building principals, central office administrators, regular education classrooms representing elementary, middle school, junior high school, and high school, special services, support services, personnel policy committee, and community. There shall be up to thirty-six (36) members serving on the CCC.
- Membership rotation will be based upon 1, 2, and 3 year terms.



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- Meetings are held once a month (except December and March) from 4:30 – 6:30 p.m. Additional meetings will be scheduled as needed.
- Time commitment: approximately 45 hours yearly, including on-going electronic communication.
- If a team member is absent more than twice, his/her membership may be withdrawn.
- Term runs June 1st to May 30<sup>th</sup>.
- The chairperson shall be appointed and serve for a term of two years and receive a stipend in the amount of \$4,000.
- Annual stipend for CCC teacher members: \$2500



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## Curriculum Coordinating Council Application

Name \_\_\_\_\_ Circle Level    PK-5    6-9    10-12    Admin

School \_\_\_\_\_ Content/Area \_\_\_\_\_

Term(s) you are applying for to serve on the committee: \_\_\_1 year    \_\_\_2 years    \_\_\_3 years

Please submit a one page essay (limited to 400 words) on the importance of a district wide curriculum coordinating council. Your answers to the following questions should be embedded in your essay.

- Why do you want to serve on the Curriculum Coordinating Council?
- What prior experience do you have in the area of curriculum leadership?
- What are some challenges in our district that will serve as road blocks to the development and implementation of a Pre K - 12 Curriculum?
- What opportunities do we have in our district that will assist us in developing a first class curriculum in meeting the educational needs of our students?

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal Signature or Supervisor Signature

\_\_\_\_\_  
Date

\*Please submit your application and essay to John L Colbert, Associate Superintendent for Elementary Education, Fayetteville Public Schools Administration Building by May 17<sup>th</sup>.

**\*Summer schedule for committee work: June 3<sup>rd</sup> (4:30 – 6:30) and June 21<sup>st</sup>-24<sup>th</sup>.**