

Certified Personnel Policies Committee Minutes
Monday, January 9, 2017
Administration Building Conference Room

Call to Order:

Claire Garrett called the meeting to order at 4:11 pm.

Members Present:

Amy Adams, Anna Beaulieu, Bekah Murphy Cox, Claire Garrett, Dr. Kim Garrett, Cincy Mathis, Catie Paul, Andrea Segó, Dr. Steven Weber

Members Absent:

Kelly Brown

Non-Members Present:

Dr. Matthew Wendt, Superintendent

Approval of Minutes:

Minutes from the 12/5/16 meeting were approved electronically by the committee.

Non-Member Participation

We received three responses from our online input form. Two were about the changes to the FHS CAP schedule. It was noted that the changes to the FHS calendar were made without approval from the School Board, Superintendent, District Leadership or Certified PPC. These concerns were discussed with the administrators present at the PPC meeting and they will follow-up.

The other response was in regards to FLEX days. PPC is currently working to revise the policy regarding FLEX days to present for Board approval.

Current Agenda

1. **2017-2018 Calendar Update:** The two issues PPC is working to resolve regarding the 2017-2018 calendar are 1) the number of Fridays missed in the fall due to inservice and

parent/teacher conferences, and 2) having parent/teacher conferences scheduled on the same two days across the district. It was noted that any proposed changes to next year's calendar need to be put forth as soon as possible.

Catie made a motion to hold a special meeting to discuss the district calendar. Cincy seconded. The vote was unanimous in the affirmative to hold a special meeting.

A special meeting to discuss potential changes to the 2017-2018 district calendar is scheduled for Monday, January 30 at 4:05pm.

Per the decision made at the PPC meeting on 11/7/16, the creation of the district calendar is now a responsibility of PPC. A special meeting to discuss the 2018-2019 district calendar has been scheduled for Monday, February 20 at 4:05pm. Dr. Wendt will ask for two members of the President's Council to attend this meeting and Dr. Garrett will invite the Classified PPC.

2. **Review of Draft of Bylaws:** PPC members will continue to work on their assigned sections and be ready to present at the February meeting.
3. **Professional Learning Communities:** Dr. Wendt reported to PPC that the PLC training originally scheduled for summer 2017 (as our FLEX days PD) has been tabled. *Note: The \$175,000 that was to be used for the PLC training will be re-allocated to other district PD initiatives, or it will be returned to the state. Those funds cannot be used for teacher salaries, classroom equipment, etc.*
4. **Grievance Policy 4102.2:** The Superintendent is creating a district policy committee to review and update the district's policies. This committee will begin work in late January/early February and meet throughout the spring semester. PPC has appointed two members to serve on this committee, Anna Beaulieu and Bekah Murphy Cox. They will take the Grievance Policy 4102.2 to this committee.
5. **Professional Development Policy 4131:** The wording of this policy needs to be updated to reflect Arkansas state law. There was discussion about changing other aspects of this policy regarding FLEX days and teacher representation on the District Professional Development Steering Committee. Anna will make the suggested revisions to this policy and present a draft at the February meeting. After PPC votes on this suggested policy revision, it will be taken to the district policy committee for consideration.

New Business

1. **New Course Approval:** Dr. Weber presented on behalf of the Curriculum Coordinating Council. It was noted that there are teachers serving on this committee.
 - a. The following high school courses have been approved by the CCC for the 2017-2018 school year: Algebra A, Algebra B, Art Appreciation, Ceramics II, Drawing I, Geometry A, Geometry B, Small Business Operations, Spanish for Native Speakers Level 3, Statistics, Veterinary Science, Quantitative Literacy.
 - b. The following junior high courses have been approved by the CCC for the 2017-2018 school year: Advanced Robotics, 7th grade Art, 8th grade Ceramics.
2. **Open Elementary Position on PPC:** Kelly Brown submitted a resignation letter to the PPC.

Bekah made a motion to accept Kelly Brown's resignation. Anna seconded. The vote was unanimous in the affirmative to accept Kelly Brown's resignation.

Amy made a motion to hold a special election to fill the open elementary seat on PPC. Anna seconded. The vote was unanimous in the affirmative to hold a special election to fill the open elementary seat on PPC.

Items for February Agenda:

1. Beginning/ending times for meetings, norms
2. Finalize "Purpose" section of bylaws
3. Finalize "Membership" section of bylaws
4. Discuss "Committee" and "Committee Members" sections of bylaws
5. Vote on Policy 4131 recommendation

Meeting adjourned at 6:24pm.

Respectfully Submitted,

Catie Paul
Recording Secretary

Approval (Initials & Date) by 9 members:

CG	1/19/17
AS	1/19/17
KG	1/20/17
AA	1/20/17
CP	1/19/17
AB	1/19/17
BMC	1/19/17
CM	1/19/17
SW	1/20/17 by CG