

## **Certified PPC Minutes**

**October 10, 2016**

### **Call to Order:**

Amy Adams called the meeting to order at 4:15 pm.

### **Members Present:**

Amy Adams, Claire Garrett, Dr. Kim Garrett, Catie Paul, Andrea Segó, Kelly Brown, Cincy Mathis, Anna Beaulieu, Dr. Steven Weber, Bekah Murphy Cox

### **Non-Members Present:**

Dr. Matthew Wendt (Superintendent)

### **Approval of Minutes:**

This was the first meeting of the Certified PPC elected members for the SY: 2016-2017. As such, there were no previous minutes to approve.

### **Current Agenda:**

I. The returning PPC members are Amy Adams, Andrea Segó and Dr. Kim Garrett. Amy shared the following goals for PPC:

1. Improve communication between PPC and certified staff
  - Minutes will be approved online within three days of the meeting. The Recording Secretary will send the approved minutes to Alan by Friday for distribution the following Monday.
  - The agenda for the PPC meeting will be distributed one week prior to the meeting.
2. Educate staff about what PPC is and what PPC does
3. Remain open and transparent throughout the process

### II. Election of Officers

*Andrea made a motion to nominate Claire Garrett as President. Amy seconded. The vote was unanimous in the affirmative to approve Claire Garrett as President.*

*Claire made a motion to nominate Catie Paul as Recording Secretary. Bekah seconded. The vote was unanimous in the affirmative to approve Catie Paul as Recording Secretary.*

### III. PPC Purpose and Mission

1. Dr. Garrett suggested we invite Chris Pearson to train PPC members.

*Andrea made a motion for a separate meeting with Chris Pearson for PPC training. Bekah seconded. The vote was unanimous in the affirmative to approve a meeting with Chris Pearson for training. Claire will contact Chris Pearson to schedule the training.*

2. Discussion on establishing norms for meetings, term limits and bylaws
3. Discussion on improving PPC communication on the district webpage

### **Items for November Agenda:**

1. Creating norms
2. PLCs
3. Policy
4. Creating bylaws
5. Calendar committee

Approval (Initials & Date) by 10 members:

CG	10/12/16
KB	10/12/16
AS	10/12/16
KG	10/12/16
AA	10/12/16
CP	10/12/16
AB	10/13/16
BMC	10/13/16
CM	10/14/16